

# Developing Volunteering Projects



## Project development (one-day workshop)

### Aim of the session:

This workshop is designed to develop the project development skills of those responsible for leading on projects. There is a need to develop volunteering projects with a clear focus on the funded aims, where supporting activities are defined, clearly delegated and integrated.

### Learning objectives

Delegates will be able to:

- Identify the vision for their project.
- Identify how they might evidence the success of their project.
- Recognise potential learning from other volunteering projects applicable to their own situation.
- Recognise the potential resources they have to achieve success for their project.
- Develop a strategy for managing key risks and monitoring the project's progress.
- Identify key actions that support the success of their project.

The workshop will also enable delegates to reflect on how others are developing volunteering projects and consider how these strategies and techniques can help them as they seek to ensure success for the volunteering project they are responsible for.

### Outline agenda

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09.45	Registration and coffee
10.00	Welcome, introductions & establishing hopes for the day
10.35	Identifying what would represent success for the project
11.15	Coffee
11.30	Potential resources and evidencing success
12.45	Lunch
13.30	Project planning options (managing risks and monitoring progress)
14.45	Coffee
15.00	Action planning for the future
15.45	Review of hopes for the day and closing context
16.00	Close