

# Developing Volunteering Projects



## Change management (one-day workshop)

### Aim of the session:

This workshop is designed to develop the change management skills of those responsible for leading on volunteering projects. There is a need to ensure volunteering projects engage with a range of internal and external stakeholders, and that they are supportive of the aims and various activities.

### Learning objectives

Delegates will be able to:

- Identify the issues within their own projects that impact on the status quo
- Establish who is affected by the changes their project brings
- Share with others how they have managed change to date, and developed and maintained the support of a range of stakeholders
- Identify how principles of change management can apply to their own situation
- Recognise good practice in other volunteering projects applicable to their own situation

This session will allow delegates to recognise how effective change management can support the delivery of the volunteering project they are responsible for leading on. It will provide the opportunity to reflect on and discuss their own situation within a supportive environment, learning from others and exploring how the underpinning principles of change management can be applied to their own situation.

### Outline agenda

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09.45 – 10:00	Registration and coffee
10.00 – 10.25	Welcome, introductions & 'hopes for the day'
10.25 – 10.45	Project updates
10.45 – 10.15	The changes our projects bring
10.45 – 11.15	Why people can resist change
11.15 – 11.30	Coffee
11.30 – 11.50	Reactions to change and reasons for resisting change
11.50 – 12.45	The stakeholders
12.45 – 13.30	Lunch
13.30 – 13.55	How to facilitate change
13.55 – 14.45	Strategies for managing change
14.45 – 15.00	Coffee
15.00 – 15.30	Action planning
15.30 – 15.45	Review of 'hopes for the day'