

Developing Volunteering Projects



An ILM Development Programme designed and delivered by
Attend Academy to support the Volunteering Fund

Change management (one-day workshop)

Aim of the session:

This workshop is designed to develop the change management skills of those responsible for leading on projects funded by the Department of Health's Volunteering Fund. There is a need to ensure volunteering projects engage with a range of internal and external stakeholders, and that they are supportive of the aims and various activities.

Learning objectives

Delegates will be able to:

1. Identify the issues within their own projects that impact on the status quo
2. Establish who is affected by the changes their project brings
3. Share with others how they have managed change to date, and developed and maintained the support of a range of stakeholders
4. Identify how principles of change management can apply to their own situation
5. Recognise good practice in other volunteering projects and how this could be applied to their own situation

This session will allow delegates to recognise how effective change management can support the delivery of the volunteering project they are responsible for leading on. It will provide the opportunity to reflect on and discuss their own situation within a supportive environment, learning from others and exploring how the underpinning principles of change management can be applied to their own situation.

Outline agenda

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| 09.45 – 10:00 | Registration and coffee |
| 10.00 – 10.20 | Welcome, introductions & agreeing outcomes for the day |
| 10.20 – 10.45 | The changes our projects bring |
| 10.45 – 11.15 | Why people can resist change |
| 11.15 – 11.30 | Coffee |
| 11.30 – 11.50 | How people react to these changes |
| 11.50 – 12.15 | Levels of interest and influence – Small groups |
| 12.15 – 12.45 | Levels of interest and influence – Whole group |
| 12.45 – 13.30 | Lunch |
| 13.30 – 13.45 | How to facilitate change |
| 13.45 – 14.45 | Strategies for managing change |
| 14.45 – 15.00 | Coffee |
| 15.00 – 15.45 | Action planning and next steps |
| 15.45 – 16.00 | Summary and closing context |